



## SMALL AGENCY OF THE YEAR NOMINATION FORM

Please submit a separate form for each nominee.

Supporting documentation will help demonstrate the worthiness of your nomination, however, please submit **no more than 10 pages per nominee.**

Nomination form must be signed by agency or organization head. This form must be included with all submissions to be considered.

### SMALL AGENCY OF THE YEAR

#### BASE CRITERIA for Small Agency of the Year award:

1. Must be a current Regular Member of FAPAA.
2. Must have 25 or fewer employees.
3. Must have an effective training program for animal protection personnel.
4. Must have an effective public education program.
5. Must be actively involved in its community.
6. Must have an effective working relationship with other related organizations, i.e., health department, police/sheriff's department, humane society, shelters, etc.
7. Must comply with F.S. 823.15 and have records readily available on request.
8. Must comply with F.S. 823.151 and demonstrate initiatives to increase direct return to owner in the field.
9. Must be willing to submit to an onsite inspection by a FAPAA Board member.

**AGENCY/ORGANIZATION:** \_\_\_\_\_

**PHONE:**( \_\_\_\_\_ ) \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**NARRATIVE OF ACCOMPLISHMENTS/PERFORMANCE:** Please include separately, along with any supporting documents, letters of recommendation, etc., and submit with this form.

**PHOTOS: *Mandatory requirement for all awards.*** Please include at least 3 quality jpeg images for use during the awards presentation.

**AGENCY HEAD NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

(Signature of Agency/Organization Head REQUIRED)



# Florida Animal Protection & Advocacy Association

**NOMINATIONS MUST BE RECEIVED NO LATER THAN 5:00 p.m. on December 31<sup>st</sup>.**

There are three ways to submit your nomination.

Email: [Info@floridaanimalcontrol.org](mailto:Info@floridaanimalcontrol.org)

Mail: **FAPAA HEADQUARTERS  
15275 Collier Blvd #201-114  
Naples, FL 34119**

Website: [www.floridaanimalprotection.org](http://www.floridaanimalprotection.org)

## **Disclaimer**

- Please note that an award will not be issued for any category where a minimum of 3 nominations, from 3 different agencies, were received.
- After submitting each nomination to FAPAA, please follow up with FAPAA Headquarters to confirm receipt. This applies to submission sent through the mail or submitted electronically through our website.

If your nominee has a name that is often mispronounced, please help us make sure we say it correctly during the awards presentation.

**My nominee's name sounds like:** \_\_\_\_\_

Please provide a brief summary of your nominee, approximately 150-200 words.

This will be what we read during the awards presentation if your nominee is chosen as the winner. This will be completely separate from your nomination and will not be shared with the voting membership as they cast their votes. This will only be a tool for the FAPAA Awards Committee.

**Narrative for presentation:** \_\_\_\_\_

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*Please attach additional pages for presentation narrative if needed.*