

Subject: Sr. Animal Care Tech | Job Posting Template

Job Description

St. Johns County Board of County Commissioners is looking for a Senior Animal Care Technician for St. Johns County Animal Control division.

The Senior Animal Control Technician is responsible for coordinating the care of animals and shelter operations for Animal Control.

The Senior Animal Care Technician's duties include but are not limited to:

- Cleans and disinfects kennels. Feeds and waters animals. Monitors animals for illness.
- Assists with administering medications, euthanasia, or other assistance to the Veterinary Technicians.
- Directs, supervises, and evaluates the work of assigned personnel. Schedules associated on-call and shift calendars.
- Performs a variety of semi-skilled and skilled building maintenance duties associated with the operations of Animal Control facilities, especially Pet Center. Assists with the completion of minor construction and remodeling tasks, including general carpentry repairs, dry wall repair, painting, etc.
- Monitors, checks, and performs preventive maintenance activities to Animal Control structures equipment and/or associated mechanical systems to ensure continued uninterrupted and safe operation. Maintain related records and documentation.
- Maintains parts and supply inventory. Maintains assigned tools and equipment. Maintains facility supply inventory; reorders as needed. Maintains inventory and control of disaster response trailer.
- Provides assistance to vendors and contractors and the general public. Provides facility tours to the general public.
- Responds to maintenance emergencies and Animal Care Technician staffing and scheduling needs.
- Must be able to work a flexible schedule, including weekends and holidays, and be available on-call.

This is a full time position with a comprehensive benefits package.

Candidates may apply through St. Johns County Online Application System (OAS):

<http://www.sjcfl.us/Personnel/ApplyOnline.aspx> [sjcfl.us]

Applications and resumes must be submitted online, paper documents are not accepted.

Requirements:

- High school diploma or equivalent required. Possession of a valid State of Florida or St. Johns County Class II license in Building Maintenance, Concrete, Masonry, HVAC, Electrical, Plumbing, or Carpentry is preferred.
- One to three years of related experience preferred.
- Must obtain and maintain Florida Animal Control Association Certification in Euthanasia within six months of hire.
- Must obtain and maintain Federal Emergency Management Agency Certifications related to Animal Emergency Response (IS-100, IS-200, and IS-700) within six months of hire.
- Must possess and maintain a valid Florida driver's license and any other endorsements necessary to legally operate vehicles used while assigned to this position.

NOTE TO APPLICANT:

St. Johns County is a drug free workplace and equal opportunity employer.

All employment actions are taken without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, handicap, disability, marital status, national origin, veteran status, or genetic information.

Job Type: Full-time

Salary: \$35,181.39 /year