



Florida Animal Control Association

FACA Member Needs Help!

Polk County Sheriff's Office Animal Control Section

The following is a Member Support Survey, initiated at the request of a FACA Member Agency. If you can help, please click on the following link to complete a brief survey:

[Member Support](#)

Hello everyone,

We went to a trial this week against a person who was issued a citation for not having a current county license as required by our county ordinance. The defendant had an attorney. That attorney was able to cause the charge to be dismissed because of the Florida Statute requiring notice to be given to dog owners. I was asked if we sent out renewal notices as required by the statute to which I responded that we actually send them out 60 days in advance.

My issue is that we send out renewal post cards using a Crystal Report from Chameleon. It has been determined in court that as a Sunshine State, any record we create, we must keep a copy of that record for the statutory three years, including this card (electronic is ok). I advised the attorney that we keep a log of the cards we send out and when. This is not sufficient.

I need assistance with this. How do other Florida Shelters comply with this? At this point it appears we may have to physically copy each post card before sending it.

Thank you.

Mary Chambers
Assistant Office Supervisor
Animal Control Section