



**CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS**  
invites applications for the position of:

## **Staff Veterinarian**

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**OPENING DATE:** 03/25/17

**CLOSING DATE:** Continuous

**GENERAL DESCRIPTION:**

Oversee all animal care at the shelter as directed by the Community Services Director and County Ordinances. Responsibilities to include management, practicing veterinary medicine and surgery, and providing services to the County's citizens in accordance with the established policies and applicable laws.

**ESSENTIAL FUNCTIONS:**

- Perform administrative and managerial duties with regards to animal care at the shelter
- Examine and treat sick and injured animals
- Performs routine and emergency medical treatment and/or surgeries for sick and adopted animals; vaccinate for Rabies
- Participate in animal cruelty and neglect investigations, including testifying in court
- Direct euthanasia in accordance with County Ordinances and recognized human practices
- Oversee animal population health
- Provide citizen education in responsible pet ownership
- Responsible for mobilizing and staffing the "Pet Friendly Shelter" at Lecanto Primary School in the event of a disaster or emergency
- Assist with preparation of annual budget and fee schedule
- Provide animal care through low cost clinic
- Maintain effective working relationships and liaisons with professional veterinary organizations, animal and civic organizations, and other county officials
- Oversee inventory of supplies, including vaccinations, medications, microchips and controlled-drugs
- Assist with training, supervision and evaluations of personnel within assigned areas of responsibility
- Assign tasks and work schedules
- Address employee problems, issues and concerns
- Provide internal and external customer service

**MINIMUM REQUIREMENTS:**

Education, Training, and Experience:

Doctor of Veterinary Medicine Degree from an accredited school, with at least 2 years of experience in veterinary shelter medicine.

Certificates, Licenses, Registrations, Skills:

Requires a Florida Veterinary License in good standing with the Florida Board of Veterinary Medicine, a Drug Enforcement Agency License, and a valid Florida Driver License. Advanced working knowledge of the software program, PetPoint, desired. Must have or be able to obtain within 90 days certification in FEMA National Incident Management System (NIMS) courses 100B and 700A.

**SUPPLEMENTAL INFORMATION:**

**Basis of Rating:** No written test is required. Applications will be carefully reviewed to assess each individual's qualifications. Selected persons will be interviewed to determine who will be hired for the job. The kind and length of related work experience, training and education shown on the application will be an important consideration in the screening process. Must successfully pass an employment reference check, criminal background check, physical examination and drug test.

*Certain service members and veterans and the spouse and family members of the service members and veterans receive preference and priority in employment by the State and are encouraged to apply for positions being filled.*

Veteran's Preference will be given to eligible veterans and qualified spouses. A copy of a DD-214 or other supporting documentation must be hand delivered, faxed or mailed to Human Resources and received by the closing date. *\*DD-214 must list Character of Discharge\**

Citrus County is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.citrusbocc.com>

3600 W. Sovereign Path, Ste. 178  
Lecanto, FL 34461  
(352) 527-5370

[HR@citrusbocc.com](mailto:HR@citrusbocc.com)

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Position #17-65  
STAFF VETERINARIAN  
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