



**Job Title: Dog Trainer (Part Time)**  
**Department: Behavior & Training**  
**Reports To: Animal Behavior Manager**  
**FLSA Status: Non-exempt**

### **Summary**

Primary focus is to provide training classes to the general public, volunteers and staff. The dog trainer also assists in the behavioral assessment, implementation of behavior modification plans and enrichment for the dogs in our care. Attention to detail and proper record keeping are essential.

**Essential Duties and Responsibilities** include the following.  
Other duties may be assigned.

- Schedule and teach regular training classes to the general public, staff and volunteers
- Create a fun, enjoyable and safe group experience for attendees
- Prepare class and workshop curriculum including but not limited to presentations, instructional materials, creative ideas, assigned supplies and proper equipment
- Work with dogs of all breeds, size and temperament
- Work one on one with staff to implement specific training plans
- Implement specific training plans with individual dogs to increase their adoptability
- Identify client needs and assist with a variety of training concerns
- Communicate regularly and effectively with clients, staff and volunteers
- Perform behavioral assessments on dogs and identify training and behavioral needs
- Maintain electronic training logs
- Provide enrichment for shelter dogs in the form of playgroups, exposure to novel stimuli, food puzzles etc.
- Create, maintain and update records/profiles in Chameleon

### **Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge,

skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Minimum of one year of lead training experience with positive reinforcement methods.
- High level of comfort with public speaking and curriculum production
- Must possess knowledge of common behavior problems in companion animals as well as learning theory.
- Experienced and comfortable handling dogs of all breeds.
- Excellent communication and customer service skills.
- Ability to maintain personal boundaries in the face of highly emotional situations.
- Ability to stand for long periods of time.
- Must support the League's mission, policies and practices
- Must be able to provide accurate information to the public at all times
- Must have a background and/or certification in behavioral evaluation and animal care
- Prior experience with animal protection, handling and/or sheltering
- General knowledge of care, cleaning and keeping of domestic dogs
- High level ability to multi-task, organize and perform detailed tasks efficiently and with accuracy
- Ability to be diplomatic and informative
- Ability to plan and execute programs relating to behavioral modification and training
- Must be available to work weekends

#### **Additional Preferred Qualifications**

- CPDT- KA (certification is required within 12 months of employment)
- Bilingual
- Familiarity with SAFER and Meet Your Match

#### **Education and Experience**

- High School Diploma or GED
- At least one year of animal behavior evaluation related experience and/or training; or equivalent combination of education and experience.

#### **Computer Skills**

- Working knowledge of publishing programs
- Working knowledge of Chameleon shelter database
- Working knowledge of Microsoft Office

## **Materials and Equipment Used**

- Hoses with and without pressure attachments
- Computer
- Hand tools (i.e hammer, screwdriver, pliers)
- Copier
- Leashes, Collars, Harnesses
- Control Sticks, Snap Snares
- Wheeled Carts and Wheeled tables

## **Physical Demands**

The physical demands described here are representative of those that must met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

- While performing the duties of this job, the employee is consistently required to stand, move, and kneel or crouch. In addition the employee is constantly required to talk, hear and use hands for grasping, reaching and other operative tasks. The employee is required to stand and sit frequently. The employee will also be required to bend neck and twist body. The employee will be required to consistently lift an animate or stationary object of up to 50 pounds.
- Required to speak in front of people in large and small gatherings for possibly long periods of time.

## **Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

- While performing the duties of this job, the employee is frequently exposed to an indoor office environment as well as outdoor weather conditions. The employee is frequently exposed to animal odors and animal fur.
- The noise level in the work environment is usually moderate to loud.

## **How to Apply**

Visit [peggyadams.org/career-opportunities](http://peggyadams.org/career-opportunities) to fill out an online application or send resume to [careers@peggyadams.org](mailto:careers@peggyadams.org)