

## Animal Care Technician

Salary

\$12.06 Hourly

Location

St. Cloud, FL

Job Type

Full-time

Department

Public Safety

Job Number

00050

Closing

8/25/2017 11:59 PM Eastern

### **General Description of Duties**

\*\*\* THE SCHEDULE FOR THIS POSITION MAY VARY\*\*\* Under supervision, the purpose of the position is to provide a safe, clean shelter with adequate food and water for animals that have been impounded as a result of, neglect, cruelty or aggression, stray and owner surrender. Employee functions at entry level to assist citizens in the adoption of animals and with medical forms and associated paperwork. Position may assist with various animal control efforts and veterinary treatments/procedures as needed.

### **Essential Job Functions**

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Provides for the general health and welfare of impounded animals in the kennel; feeds animals and ensures adequate water is available; ensures proper quality and quantity of food.
- Maintains sanitation of all animal holding facilities, shelters, and grounds; cleans and disinfects animal cages and equipment.
- Monitors safety and security of holding facilities; ensures all quarantined animals are maintained in designated areas; prevents access to animals impounded for aggression or biting.
- Customer service to the public as relates to animal interaction and adoption process; completes adoption and medical forms; advises citizens on the responsibility of animal ownership.
- Assists with Veterinary staff in the restraint of animals during medical treatments/procedures. Maintains health records and performs related administrative duties.
- Reports any issues or concerns to the Operations Manager; assists in the resolution of kennel issues.

- . Maintains a working relationship with County personnel, government agencies, law enforcement, volunteers, civic groups and the general public.
- Participates and assists with the public education program. Must perform euthanasia after completing course.
- Performs duties as assigned/necessary which are related, or logical in assignment to the position.

### **Minimum Qualifications**

- Education: High school diploma or GED;
- Experience: Must have a demonstrated ability to provide for the general welfare of animals, and the ability to assist in animal control and veterinary treatments/procedures; or an equivalent combination of education, certification, training and/or experience.
- Requirements:- Must possess and maintain a valid Florida Driver's License.
- Must be inoculated against rabies upon hire.
  - Must be able to complete euthanasia certification course.

### **Knowledge, Skills and Abilities**

- Ability to follow oral and written instructions.
- Ability to establish and maintain effective working relationships and communications with County government agencies, laws enforcement, volunteers, civic groups and the general public and to assist with the public education program.
- Knowledge of techniques utilized in the handling of animals.
- Ability to establish and maintain effective working relationships and communications with County government agencies, laws enforcement, volunteers, civic groups and the general public and to assist with the public education program.
- Knowledge of techniques utilized in the handling of animals.
- Knowledge of proper care, feeding and handling of various types of domestic and exotic animals, livestock and wildlife.
- Ability to assist with veterinary treatments/procedures, e.g., restraining animals for vaccinations, euthanasia and perform euthanasia after completing certification course.
- Ability to operate animal control vehicles; ability to pull various types of trailers.
- Knowledge of the principles and techniques of customer service skills; ability to deal diplomatically with sensitive circumstances.
- Ability to render quick, responsible decision making, under stressful and emotional circumstances.
- . - Skill in clearly communicating information both verbally and in writing.

Osceola is a dynamic county that offers an exciting, stable career with incredible employee benefits such as 11 annual holidays, accrued annual/vacation and sick leave, FRS retirement, training and development, and participation eligibility in a deferred compensation (457) plan. In addition, Osceola County offers Medical/Health insurance, Pharmacy coverage, Dental insurance, Vision insurance and a state of the art Employee Health and Wellness Center. For additional information about Osceola County benefits, visit us at:

<http://www.osceola.org/agencies-departments/human-resources/benefits-at-glance.stml>

<b>Agency</b>	Osceola County
<b>Address</b>	1 Courthouse Square, Suite 4200 Kissimmee, Florida, 34741.
<b>Website</b>	<a href="http://www.osceola.org">http://www.osceola.org</a>